

MINUTES

CABINET MEETING: 19 FEBRUARY 2015

Cabinet Members Present:	Councillor Phil Bale (Chair) Councillor Sue Lent Councillor Peter Bradbury Councillor Dan De'Ath Councillor Bob Derbyshire Councillor Susan Elsmore Councillor Graham Hinchey Councillor Ramesh Patel Councillor Julia Magill
Observers:	Councillor David Walker Councillor Judith Woodman Councillor Jayne Cowan Councillor Neil McEvoy
Officers:	Paul Orders, Chief Executive Christine Salter, Section 151 Officer Marie Rosenthal, Monitoring Officer Shaun Jamieson, County Solicitor Joanne Watkins, Cabinet Support Office

118 RESOLVED: that the minutes of the Cabinet meeting held on 126 January be agreed, subject to the amendment of Councillor De'Ath's arrival time.

119 CANTON COMMUNITY HALL

9. Cabinet considered a report outlining proposals to use wellbeing powers to seek an operator for Canton Community Hall that will ensure that the Centre remains a thriving hub of community activity. It was proposed that detailed discussions be undertaken with interested parties to operate the Centre and agree terms retaining future community use.

RESOLVED: that

- (1) the potential future uses of the Canton Community Hall as outlined in paragraph 7 of the report be agreed
- (2) well-being powers be used to secure a new operator through which the disposal may be at below value of the Hall, and

- (3) authority be delegated to the Director for Sport, Leisure & Culture in consultation with the appropriate Cabinet Member and the Corporate Property and Estates Manager to identify and conclude terms with a preferred operator for Canton Community Hall.

120 FLATHOLM ISLAND PARTNERSHIP

Cabinet received a report which outlined proposed alterations to the progression of the community asset transfer of Flatholm Island. The consortium, comprising of the Royal Society for the Protection of Birds and the National Trust, had expressed an interest in pursuing a four way partnership approach to managing the Island, to include the Council and the Flat Holm Society on the basis of sharing resources, liabilities and assets, opportunities and risk. It was reported that the proposed partnership arrangements would provide the most realistic opportunity for securing external funding and ensuring the sustainability of the island for tourism, wildlife and heritage conservation and public benefit and would result in a further saving to the Council.

RESOLVED: that

- (1) The City of Cardiff Council enter into a Memorandum of Understanding with the Royal Society for the Protection of Birds, the National Trust and the Flat Holm Society to form a partnership for the management of Flat Holm Island.
- (2) authority be delegated to officers to work with partners to scope the details of the partnership.
- (3) a further report be presented to Cabinet for approval of Head of Terms of the lease, once the partnership arrangements have been agreed in principle.

121 CARDIFF BEREAVEMENT AND REGISTRATION SERVICES STRATEGY FOR THE FUTURE

The Cabinet considered a 10 year strategy for Cardiff Bereavement and Registration Services which set out the priorities and needs for the service over the next 10 years. The strategy highlighted the key areas to be addressed to implement further improvements based on customer need and the requirement to invest in the service where necessary, to ensure that Cardiff could continue to provide a sustainable and fit for purpose service.

RESOLVED: that the draft Cardiff Bereavement and Registration Services Strategy be endorsed a copy of which is attached as the Appendix to the report, and the implementation of the same be authorised

122 OFFICER PERSONAL INTERESTS AND SECONDARY EMPLOYMENT POLICY

Cabinet considered the draft Officers' Personal Interests & Secondary Employment Policy which set out the obligations imposed on staff by law; explained the types of situations where a conflict of interest would arise; outlined the respective responsibilities of staff and managers; and provided a procedure for the disclosure and management of personal interests and secondary employment.

RESOLVED: that

1. the draft Officers' Personal Interests & Secondary Employment Policy attached as Appendix A to the report be approved
2. the Monitoring Officer be authorised to make any minor amendments to the Policy, which may be necessary from time to time; and
3. the Monitoring Officer be instructed to develop and implement a communications and training plan once the Officers' Personal Interests & Secondary Employment Policy is adopted.

123 RHIWBINA COMMUNITY POLL

The results of the Rhiwbina Community Poll held on 5 February 2015 were reported to Cabinet. Cabinet was advised that, in response to the Poll Question, "Should Cardiff Council continue full funding for Rhiwbina Library?", the majority vote was 'Yes'.

RESOLVED:that

1. the results of the Rhiwbina Community Poll held on 5th February 2015 be considered as part of the deliberation on the budget proposals 2015/16; and
2. the matter be referred to full Council, to consider, as part of the budget debate, what action, if any, to take in response to the Community Poll.

124 CARDIFF COMMUNITY BOUNDARY REVIEW

Cabinet received a report detailing the outcome of the consultation that has been undertaken in relation to the Community Boundary Review, and the consequential draft proposals for changes to community boundaries in Cardiff.

RESOLVED: that

- 1) the following 10 initial draft community boundary changes contained in Appendix A are supported and endorsed for final debate and adoption at Full Council in March 2015:

- CR001 – Change of name of community from “Gabalfa” to “Gabalfa and Mynachdy”.
- CR002 – Pentwyn/Cyncoed Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR004 – Llanishen/Cyncoed Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR005 – Cyncoed/Pentwyn Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR006 – Creation of a new community of Llanedeyrn.
- CR010 – Trowbridge/Rumney Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR012 – Change of name of community from “Rhiwbina” to “Rhiwbina and Pantmawr”.
- CR013 – Creation of a new community of “Tremorfa”.
- CR016 – Creation of a new community of “Pontcanna”.
- CR021 – Creation of a new community of “Thornhill”.

2) the following community boundary change is slightly amended from the original draft proposal, and the final draft proposal attached within Appendix A to the report is supported and endorsed for final debate and adoption at Full Council in March 2015:

- CR009 – Llanrumney/Rumney Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.

3) the following 10 initial draft community boundary proposals contained in Appendix A are not endorsed, and are recommended to be rejected by Full Council in March 2015:

- CR003 – Creation of a new community of “Ty-Gwyn”.
- CR007 – Creation of a new community of “Cardiff Bay”.
- CR008 – Creation of a new community of “Leckwith”.
- CR011 – St Fagans/Ely Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR014 – Ely/St Fagans. Creation of a new community of “Michaelston-super-Ely”.
- CR015 – Llandaff/Fairwater/Canton Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR017 – Creation of a new community area of “Danescourt”.
- CR018 – Llanishen/Lisvane Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR019 – Llanishen/Cyncoed Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.
- CR020 – Lisvane/Llanishen Boundary Change. Consequential change to corresponding Cardiff Council electoral wards.

125 PUBLIC REALM MANUAL FOR CARDIFF

The Cabinet considered the draft public realm manual for Cardiff which set out guidance and design principles which aimed to create high quality inclusive streets and public spaces that are accessible to all. The manual seeks to establish a reduced and consistent palette of paving materials and street furniture that should be taken into consideration during the design of public realm schemes and carefully applied to the circumstances of each individual site.

RESOLVED:that

1. the context of the Report be noted.
2. the progress which has been made in development of the Cardiff Public Realm Manual be noted
3. the Draft Cardiff Public Realm Manual should be issued for the purpose of undertaking consultation with relevant bodies, stakeholders and the public (Public Consultation) and that the Director of Strategic Planning, Highways and Traffic and Transportation be authorised to commence the such Public Consultation.

126 BUDGET MONITORING MONTH 9

The Cabinet received a report outlining the Budget Monitoring position at month 9. The Section 151 Officer advised that overall the month nine monitoring shows a balanced position, an improvement of £725,000 compared to the position reported at month six. It was reported that the current position included significant projected overspends in relation to the Health & Social Care, Children's Services, Education & Lifelong Learning, Sport, Leisure & Culture and Environment Directorates. This reflected a number of factors including significant shortfalls against budget savings targets set as part of the 2014/15 budget. However the directorate overspends were partially offset by the £4.0 million General Contingency Budget which was allocated to reflect the risk and planning status of the proposed savings for 2014/15 together with the overall quantum, which at £48.6 million was significantly higher than the level of savings required in previous budgets. The projected overspends in directorate budgets were also offset by savings on capital financing, NDR refunds on Council properties, additional funding from the Outcome Agreement Grant and by a projected surplus on Council Tax collection

RESOLVED: that

1. the potential outturn position based on the first nine months of the financial year be noted
2. the actions taken by the Council's Chief Executive to reduce the projected overspend in directorate budgets during the final quarter of the financial year be noted

3. the requirement for all directorates currently reporting overspends as identified in the report to put in place measures that will result in significant improvements to their financial position by the year end be reinforced

127 SENIOR MANAGEMENT REVIEW

(Senior Officers - Christine Salter, Marie Rosenthal, Shaun Jamieson - were not present during consideration of this item)

The Cabinet received a report outlining details of the consultation undertaken on the proposed senior management restructure together with final recommendations for the proposed model. It was reported that the proposed model would achieve the savings required as well as meet the objectives as set out in previous reports to Cabinet on this matter.

RESOLVED: that

1. having considered the summary of responses received as part of the consultation process, the new Tier 1 Senior Management Team structure as set out in Appendix 1A to the report and the proposed details of services for each Director role as set out in Appendix 1B to the report be approved
2. the matter of the statement of the duties required for the new posts; the required qualifications or qualities to be sought in the person appointed; the terms & conditions and remuneration of the new posts be referred to the Council's Employment Conditions Committee on 25 February 2015 for determination as appropriate;
3. the proposed creation and advertisement of the new posts be referred to Full Council on 26 February 2015; and
4. subject to recommendation (3) above, authority be delegated to the Head of Paid Service, in consultation with Cabinet Member (Corporate Services and Performance), to implement the new Tier 1 senior management structure and to allocate managerial resources during the transitional process, as appropriate, in accordance with the principles set out in this report.

128 BUDGET PROPOSALS 2015-16

The Cabinet considered the Budget proposals 2015-16 prior to recommending them to full Council.

RESOLVED: that, having taken account of the comments of the Corporate Director Resources in respect of the robustness of the budget and the adequacy of reserves as required under Section 25 of the Local Government Act 2003, and having considered the responses received to the Budget Consultation Council be recommend to:

- 1.0 Approve the Revenue, Capital and Housing Revenue Account budgets including all proposals and increasing the Council Tax by 5% as set out in this report and that the Council resolve the following terms:
- 2.0 Note that at its meeting on 11 December 2014 the Council calculated the following amounts for the year 2015/16 in accordance with the regulations made under Section 33(5) of the Local Government Finance Act 1992:-
- a) 139,500 being the amount calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (Wales) Regulations 1995, as amended, as its Council Tax base for the year.
- b)
- | | |
|-----------------|-------|
| Lisvane | 2,332 |
| Pentyrch | 3,140 |
| Radyr | 3,635 |
| St. Fagans | 1,200 |
| Old St. Mellons | 1,257 |
| Tongwynlais | 806 |

being the amounts calculated in accordance with Regulation 6 of the Regulations as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which special items relate.

- 2.1 Agree that the following amounts be now calculated by the County Council of the City and County of Cardiff for the year 2015/16 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:-
- a) Aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (d) (including Community Council precepts totalling £282,300) £1,027,801,000
- b) Aggregate of the amounts which the Council estimates for items set out in Section 32(3)(a) and (c) £461,081,700
- c) Amount by which the aggregate at 2.1(a) above exceeds the aggregate at 2.1(b) above calculated in accordance with Section 32(4) as the budget requirement for the year. £566,719,300
- d) Aggregate of the sums which the Council estimates will be payable for the year into its Council Fund in respect of Revenue Support Grant, its council tax reduction scheme, redistributed Non-Domestic Rates. £424,104,261

e) The amount at 2.1(c) above less the amount at 2.1(d) (net of the amount for discretionary relief of £300,000), all divided by the amount at 2.0(a) above, calculated in accordance with Section 33(1) as the basic amount of Council Tax for the year.

£1,024.48

f) Aggregate amount of all special items referred to in Section 34(1).

£282,300

g) Amount at 2.1(e) above less the result given by dividing the amount at 2.1(f) above by the amount at 2.0(a) above, in accordance with Section 34(2) of the Act, as the basic amount of Council Tax for the year for dwellings in those parts of the area to which no special items relate.

£1,022.46

h) The amounts given by adding to the amount at 2.1(g) above the amounts of special items relating to dwellings in those part of the council's area mentioned below, divided in each case by the amount at 2.0(b) above, calculated in accordance with Section 34(3) as the basic amounts of Council Tax for the year for dwellings in those parts of the area to which special items relate.

£

Lisvane	1,037.04
Pentyrch	1,049.53
Radyr	1,049.97
St. Fagans	1,037.46
Old St. Mellons	1,043.38
Tongwynlais	1,046.03

i) The amounts given by multiplying the amounts at 2.1(g) and 2.1(h) above by the number which in the proportion set out in the Council Tax (Valuation Bands) (Wales) Order 2003 is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D calculated in accordance with Section 36(1) of the Act as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

VALUATION BANDS

	A	B	C	D	E	F	G	H	I
Area	£	£	£	£	£	£	£	£	£
Lisvane	691.36	806.59	921.81	1,037.04	1,267.49	1,497.95	1,728.40	2,074.08	2,419.76

Pentyrch	699.69	816.30	932.91	1,049.53	1,282.76	1,515.99	1,749.22	2,099.06	2,448.90
Radyr	699.98	816.65	933.30	1,049.97	1,283.29	1,516.63	1,749.95	2,099.94	2,449.93
St. Fagans	691.64	806.92	922.18	1,037.46	1,268.00	1,498.56	1,729.10	2,074.92	2,420.74
Old St. Mellons	695.59	811.52	927.45	1,043.38	1,275.24	1,507.11	1,738.97	2,086.77	2,434.56
Tongwynlais	697.36	813.58	929.80	1,046.03	1,278.48	1,510.94	1,743.39	2,092.07	2,440.74
All other parts of the Council's Area	681.64	795.25	908.85	1,022.46	1,249.67	1,476.89	1,704.10	2,044.92	2,385.74

All other parts of the Council's Area

VALUATION BANDS

A £	B £	C £	D £	E £	F £	G £	H £	I £
133.24	155.44	177.65	199.86	244.27	288.68	333.10	399.71	466.33

2.2 Note that for the year 2015/16, the Police and Crime Commissioner for South Wales has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 for each of the categories of dwelling shown below:-

2.3 Having calculated the aggregate in each case of the amounts at 2.1(i) and 2.2 above, the County Council of the City and County of Cardiff in accordance with Section 30(2) of the Local Government Finance Act 1992 hereby set the following amounts as the amounts of Council Tax for the year 2015/16 for each of the categories of dwellings shown below:-

Part of Council's Area

VALUATION BANDS

Area	A £	B £	C £	D £	E £	F £	G £	H £	I £
Lisvane	824.60	962.03	1,099.46	1,236.90	1,511.76	1,786.63	2,061.50	2,473.79	2,886.09
Pentyrch	832.93	971.74	1,110.56	1,249.39	1,527.03	1,804.67	2,082.32	2,498.77	2,915.23
Radyr	833.22	972.09	1,110.95	1,249.83	1,527.56	1,805.31	2,083.05	2,499.65	2,916.26
St. Fagans	824.88	962.36	1,099.83	1,237.32	1,512.27	1,787.24	2,062.20	2,474.63	2,887.07
Old St. Mellons	828.83	966.96	1,105.10	1,243.24	1,519.51	1,795.79	2,072.07	2,486.48	2,900.89
Tongwynlais	830.60	969.02	1,107.45	1,245.89	1,522.75	1,799.62	2,076.49	2,491.78	2,907.07
All other parts of the Council's Area	814.88	950.69	1,086.50	1,222.32	1,493.94	1,765.57	2,037.20	2,444.63	2,852.07

2.4 Authorise the Corporate Director Resources to make payments under Section 38 of the Local Government (Wales) Act 1994 from

the Council Fund by equal instalments on the last working day of each month from April 2015 to March 2016 in respect of the precept levied by the Police and Crime Commissioner for South Wales in the sum of £27,880,093.

- 2.5 Agree that the Common Seal be affixed to the said Council Tax.
- 2.6 Agree the Common Seal be affixed to precepts for Port Health Expenses for the period 1 April 2015 to 31 March 2016 namely

	£
The County Council of the City and County of Cardiff	143,629
The Vale of Glamorgan County Borough Council	16,221

- 2.7 Agree that notices of the making of the said Council Taxes signed by the Chief Executive be given by advertisement in the local press under Section 38(2) of the Local Government Finance Act 1992.
- 3.0 Approve the Prudential Indicators for 2015/16, 2016/17 & 2017/18 delegating to the Section 151 Officer the authority to effect movement between the limits for borrowing and long term liabilities within the limit for any year.
- 4.0 Approve the Treasury Management Strategy for 2015/16 in accordance with the Local Government Act 2013 and the Local Authority (Capital Finance & Accountancy) (Wales) Regulations 2003 and subsequent amendments.
- 5.0 Approve the Minimum Revenue Provision Policy for 2015/16.
- 6.0 Authorise the Section 151 Officer to raise such funds as may be required to finance capital expenditure by temporary or long term borrowing within the limits outlined above, and to bring forward or delay schemes within the Capital Programme.
- 7.0 maintain the current Council Tax Reduction Scheme as set out in the report.

having taken account of the comments of the Section 151 Officer in respect of the budget and the adequacy of reserves as required under Section 25 of the Local Government Act 2003 and having considered the responses to the Budget Consultation that:

- 1.0 the changes to fees and charges as set out in Appendix 10 to this report be approved.
- 2.0 authority be delegated to the appropriate Director in consultation with the Section 151 Officer and the Cabinet Member for Corporate Services & Performance to amend or introduce new fees and charges during the year.

- 3.0 the rents of all Housing Revenue Account dwellings (including hostels and garages) be increased in line with the WG guideline.
- 4.0 all service charges and the management fee for leaseholders as set out in Appendix 10(b) be approved.
- 5.0 all Housing Revenue Account rent increases take effect from 6 April 2015.
- 6.0 the strategy in respect of the future provision of Library Services in Cardiff be agreed.
- 7.0 the financial challenges facing the Council as set out in the Medium Term Financial Plan be recognised and the opportunities for savings over the medium term, both identified separately and as part of themes within this Report be noted.